

CLERMONT FIRE COMMISSIONERS
JUNE 20, 2016

The Clermont Fire Commissioners held their regular meeting on Monday, June 20, 2016 at 7:00 P.M. at the Town Hall. Those present were Chairwoman Susan Rifenburgh, Commissioner Ronald Rifenburgh and Commissioner Ronald Miller. Commissioner Bauer and Commissioner Saulpaugh were absent.

Others present were Treasurer Denise Fiore and Robert Desmond.

MINUTES: The Commissioners reviewed the minutes of the May meeting and a motion was made to approve by Commissioner R. Rifenburgh, seconded by Commissioner Miller. All in favor. So carried.

TREASURER'S REPORT:

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|-----------------------------------|---------------|
| Total amount of May invoices paid | \$3,357.56 * |
| * Revised | |
| Proposed June Invoices | \$11,979.22 * |
| Paid June invoices | \$ 3,157.28 |
| Total | \$15,136.50 * |

* Adjusted totals to pay Haight Fire Equipment \$755.00, Garrison, \$488.00 and Chris Ogden, \$57.66.

Reconciliation of Accounts:

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|--|--------------|
| The Bank of Greene County Balances to Date | |
| Money Market Checking Balance | \$214,389.69 |
| Checking Balance | \$ 2,398.97 |
| Less Outstanding Checks | \$ 489.87 |
| Checking Balance to Date | \$ 1,098.50 |
| Money Market & Checking Total | \$216,298.19 |

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| Capital Reserve Fund | \$ 33,617.93 |
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| Reserve Fund Balance | \$ 29,681.41 |
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A motion was made to approve the Treasurer's report by Commissioner R. Rifenburgh, seconded by Commissioner Miller. All in favor. So carried.

CORRESPONDENCE:

- Fire District Affairs Newsletter for June/July
- RBC Wealth Management May Statement - \$298,460.07
- Received Physicals for the following:
 - Leslie Coons, Jr.
 - Laurence Saulpaugh
 - Richard Larsen, Jr.
 - Christopher Ogden
 - Wesley Werner III

- Membership letter to Ryan Meagher was returned. Need new address.
- Letter written to Haight Fire Equipment
- Main Care Energy Price protection calculation for fuel oil.

BUILDINGS AND GROUNDS: Commissioners Bauer and Saulpaugh
No Report

INSURANCE: Commissioners R. Rifenburg and Miller
No Report

EQUIPMENT: Commissioner Bauer and Saulpaugh

- It was recommended that the air bags manufactured in the 1980's should be taken out of service. A motion was made by Commissioner R. Rifenburg, seconded by Commissioner Miller. All in favor. So carried.

LOSAP: All Commissioners

- Chairwoman Rifenburg did a comparison of our point system with what the state recommends. There are two areas that have to be addressed. The State recommends 1 point per drill, maximum of 20 points. Training courses, any course over 120 hours, gets another point. We do not have Line of Duty Disability in our protocols 5 points per month, maximum of 60 points per year and it is the Commissioners choice if we want to include it. Teaching fire prevention classes also has its own particular section.

LAWS AND POLICIES: All Commissioners
No report

LEGAL: All Commissioners

OLD BUSINESS:

- HAIGHT FIRE EQUIPMENT: Commissioner R. Rifenburg spoke with Haight about the March invoice for \$755.00 for service of the air compressor and air tests. They had it in their system for two services and four-air test during the year. They will reprogram their system for one air compressor service and two air tests. We will pay the outstanding invoice.
- The doorsill has not yet been fixed and the fuel tank has not been painted at Station #1.
- GENERATOR: Our unexpended balance is approx. \$22,000.00 from 2015. Commissioner R. Rifenburg thinks that we should get the generator for Station #1. A motion was made to purchase the generator that our electrician recommends by Commissioner R. Rifenburg, seconded by Commissioner Miller. Commissioner R. Rifenburg would like to declare the old generator as surplus, which can be discussed at next months meeting. Propane tanks or tank will have to be installed and Commissioner R. Rifenburg recommends that it be placed on the north side of the building.
- Five helmets were received and have been paid this date from Garrison.

- There was discussion on purchase orders not getting to Treasurer at appropriate time. Commissioner R. Rifenburg explained that a purchase order should be made out as soon as something is ordered and a receipt or packing slip attached when received. Commissioner R. Rifenburg will speak to the Chief.

NEW BUSINESS:

- Suggested inviting Milan Fire Commissioners to a meeting to discuss contract payment with them before budget time.

CHEIFS REPORT:

There were seven calls for May as follows:

- 5/4/16 – Alarm Activation – 168 Pleasantvale Road
- 5/9/16 – Forcible entry – 1547 Route 9
- 5/18/16 – Alarm Activation – 174 Ford Road
- 5/21/16 – Mutual aid – Livingston
- 5/24/16 – AAPI – Route 9, Clermont
- 5/26/16 – Alarm Activation – 170 Moore Road
- 5/29/16 – AAPI – 67 Commons Road

DRILLS:

- 5/4/16 – Interior training/breaching walls – 5 firefighters attended
 - 5/18/16 – Training – 4 firefighters attended
 - 5/23/16 – Live Burn/Car fires – 17 firefighters attended
 - 5/30/16 – Memorial Day Parade – Germantown – 11 firefighters attended
- A motion was made to accept the Chiefs report by Commissioner R. Rifenburg, seconded by Commissioner Miller. All in favor. So carried.

A motion was made to pay the bills as revised by Commissioner Miller, seconded by Commissioner R. Rifenburg. All in favor. So carried.

PUBLIC COMMENT:

Bob Desmond commented on the purchase order discussion. A purchase order should be made out when something is ordered.

A motion was made to adjourn by Commissioner R. Rifenburg, seconded by Commissioner Miller at 7:55 P.M.

Respectfully submitted,

Mary Helen Shannon
Fire District Secretary